

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site ([www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk).)

The decisions take effect at the time and date specified, unless before that time written notice is given in accordance with the Council's Scrutiny Procedure Rules requiring the decision to be called in for review by the relevant Scrutiny Committee.

If you have a query please contact Chris Reynolds (Tel: 07542 029441; E-Mail: [chris.reynolds@oxfordshire.gov.uk](mailto:chris.reynolds@oxfordshire.gov.uk))

## CABINET - TUESDAY, 17 OCTOBER 2023

<i>List published 18 October 2023 Decisions will (unless called in) become effective at 5.00pm on 25 October 2023</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p><b>1. Apologies for Absence</b></p>	None received.	
<p><b>2. Declarations of Interest</b></p> <p>- guidance note below</p>	There were none.	
<p><b>3. Minutes</b></p> <p>To approve the minutes of the meeting held on 19 September 2023 (<b>CA3</b>) and to receive information arising from them.</p>	The minutes were approved and signed as a correct record by the Chair.	DLG (C Reynolds)
<p><b>4. Questions from County Councillors</b></p> <p>Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.</p> <p>The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.</p>	There were none received.	

...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

<i>List published 18 October 2023</i>		
<i>Decisions will (unless called in) become effective at 5.00pm on 25 October 2023</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.</p>		
<p><b>5. Petitions and Public Address</b></p> <p><i>Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.</i></p> <p><i>To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e., 9am on Wednesday 11 October 2023. Requests to speak should be sent to <a href="mailto:chris.reynolds@oxfordshire.gov.uk">chris.reynolds@oxfordshire.gov.uk</a></i></p> <p><i>If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.</i></p>	<p><u>7 Oxford: East Oxford Low Traffic Neighbourhoods (LTNs) – Traffic Regulation Order (TRO)</u></p> <p>Anna Railton Aeron Buchanan Alexandra West John Skinner Clinton Pugh Richard Parnham James Schumann Emily Kerr Chris Jarvis Bernadette Evans Jenny Wells Maggie Brown Katie Mills Danny Yee Lucy Pegg Hannah Kirby Peter West Saj Malik Jemima Hunt Katharine Miles Sajad Khan Anne Stares Anne Gwinnett Zahura Plummer Robin Tucker Jamila Azad</p>	

...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

<i>List published 18 October 2023</i> <i>Decisions will (unless called in) become effective at 5.00pm on 25 October 2023</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
	<p>Khalid Aziz            Laura Holitzer            Cllr Liam Walker            Cllr Ian Snowdon            Cllr Mark Lygo            Cllr Charlie Hicks</p> <p><u>8 Local Area Partnership/SEND            Ofsted Inspection</u></p> <p>Terez Moore</p> <p><u>9 LTCP Monitoring Report</u></p> <p>Danny Yee            Robin Tucker</p>	
<p><b>6. Reports from Scrutiny Committees (TO FOLLOW)</b></p> <p>Cabinet will receive the following Scrutiny Reports:-</p> <p>Oxfordshire Joint Health Overview and Scrutiny Committee on the Area SEND Inspection of the Local Area Partnership</p> <p>Oxfordshire Joint Health Overview and Scrutiny Committee on Healthy Weight</p> <p>Oxfordshire Joint Health Overview and Scrutiny Committee on Health and Wellbeing Strategy Update</p> <p>People Overview &amp; Scrutiny Committee on Local Area SEND Inspection</p>	<p>Cabinet received the reports and will respond in due course.</p>	

...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

<p><i>List published 18 October 2023</i></p> <p><i>Decisions will (unless called in) become effective at 5.00pm on 25 October 2023</i></p>		
RECOMMENDATIONS CONSIDERED	DECISIONS	ACTION
<p><b>7. Oxford : East Oxford Low Traffic Neighbourhoods (LTNs) - Traffic Regulation Order (TRO)</b></p> <p><i>Cabinet Member:</i> Transport Management  <i>Forward Plan Ref:</i> 2023/134  <i>Contact:</i> Aron Wisdom, Programme Lead,  <a href="mailto:aron.wisdom@oxfordshire.gov.uk">aron.wisdom@oxfordshire.gov.uk</a></p> <p>Report by Corporate Director Environment &amp; Place (CA7).</p> <p>The annexes to this report can be accessed via the following link:-</p> <p><a href="https://www.oxfordshire.gov.uk/residents/roads-and-transport/connecting-oxfordshire/low-traffic-neighbourhoods/east-oxford-ltns">https://www.oxfordshire.gov.uk/residents/roads-and-transport/connecting-oxfordshire/low-traffic-neighbourhoods/east-oxford-ltns</a></p> <p><b>The Cabinet is RECOMMENDED to:</b></p> <p>(a) <b>Approve the Traffic Regulation Orders (TROs) for the three East Oxford Low Traffic Neighbourhood (LTN) areas:</b></p> <p style="margin-left: 20px;">(i) <b>Divinity Road</b>  (ii) <b>St. Clement's</b>  (iii) <b>St. Mary's</b></p> <p><b>Officers are working on measures to mitigate the impacts of general congestion on bus services prior to the trial traffic filters being implemented in late 2024, with a package of measures that are due to be implemented during 2023 and 2024, city-wide. However, whilst the measures being considered are hoped to assist appreciably, they are not likely to fully mitigate bus service delays in the short term. Nevertheless, officers consider that it is</b></p>	<p>Recommendations approved.</p>	<p>CDEP ( A Wisdom)</p>

...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

*List published 18 October 2023*

*Decisions will (unless called in) become effective at 5.00pm on 25 October 2023*

RECOMMENDATIONS CONSIDERED	DECISIONS	ACTION
<p><b>essential that the associated measures are implemented. Therefore, Cabinet is recommended to:</b></p> <p>(b) <b>Subject to the approval of (a) above, approve the replacement of the bollards in Divinity Road, James Street and Magdalen Road with automatic number plate recognition (ANPR) cameras.</b></p> <p>(c) <b>Subject to approval of (b) above, approve exemptions for emergency services, waste and postal vehicles, taxi and private hire vehicles through the restrictions enforced by ANPR on Divinity Road, James Street and Magdalen Road. The use of ANPR and/or exemptions will be reviewed prior to/during the trial of the traffic filters.</b></p> <p>(d) <b>Subject to the approval of (a) above, approve the introduction of bollards and/or planters at the junction of Jeune Street and St. Clement's, and make Jeune Street two-way south of the restriction.</b></p> <p>(e) <b>Subject to the approval of (a) above, relocate the residential parking bay in Marston Street.</b></p> <p>(f) <b>Subject to the approval of (a) above, move the filter location on Bullingdon</b></p>		

...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

<p><i>List published 18 October 2023</i></p> <p><i>Decisions will (unless called in) become effective at 5.00pm on 25 October 2023</i></p>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p style="text-align: center;"><b>Road to the southwest to a point to the east of the junction with Hurst Street.</b></p> <p>(g) <b>Approve the investigation of measures to improve public transport journey times and adequately resource the interventions.</b></p> <p><b>This report presents cabinet with a consideration of alternative options as well as the above officer recommendation to reflect the complexity of this project.</b></p>		
<p><b>8. Local Area Partnership/SEND Ofsted Inspection (TO FOLLOW)</b></p> <p><i>Cabinet Member: SEND Improvement</i>  <i>Forward Plan Ref: 2023/261</i>  <i>Contact: Anne Coyle, Interim Director for Children's Services</i>  <i>Anne.coyle@oxfordshire.gov.uk</i></p> <p>Report by Interim Director of Children's Services.</p> <p><b>The Committee is RECOMMENDED to</b></p> <p><b>a) Note the report of His Majesty's Chief Inspectorate;</b></p> <p><b>b) Note the indicative action plan, development process and proposed governance</b></p>	<p>Recommendations approved.</p>	<p>CDCS (A Coyle)</p>
<p><b>9. Local Transport &amp; Connectivity Plan (LTCP) Monitoring Report</b></p> <p><i>Cabinet Member: Infrastructure &amp; Development Strategy</i>  <i>Forward Plan Ref: 2023/262</i>  <i>Contact: Joe Kay, Strategic Transport Lead, <a href="mailto:joseph.kay@oxfordshire.gov.uk">joseph.kay@oxfordshire.gov.uk</a></i></p>		

...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

<p><i>List published 18 October 2023</i></p> <p><i>Decisions will (unless called in) become effective at 5.00pm on 25 October 2023</i></p>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>Report by Corporate Director Environment &amp; Place (CA9).</p> <p><b>Cabinet are RECOMMENDED to:</b></p> <p style="padding-left: 40px;">a) <b>Agree the Local Transport and Connectivity Plan monitoring report for publication alongside Council's Local Transport and Connectivity Plan.</b></p>	<p>Recommendations approved.</p>	<p>CDEP ( J Kay)</p>
<p><b>10. Capital Programme Update and Monitoring Report - July 2023</b></p> <p><i>Cabinet Member: Finance</i>  <i>Forward Plan Ref: 2023/131</i>  <i>Contact: Natalie Crawford, Capital Programme Manager,</i>  <a href="mailto:natalie.crawford@oxfordshire.gov.uk">natalie.crawford@oxfordshire.gov.uk</a></p> <p>Report by Director of Finance (CA10).</p> <p><b>The Cabinet is RECOMMENDED to:</b></p> <p style="padding-left: 40px;"><b>Capital Programme</b></p> <ol style="list-style-type: none"> <li>1. <b>Accept the latest capital monitoring position for 2023/24 set out in Annex 1.</b></li> <li>2. <b>Approve the updated Capital Programme at Annex 2 incorporating the changes set out in this report, noting the return of £1.2m corporate funds from the Defect Liability Programme.</b></li> </ol> <p style="text-align: center;"><b>Additions to the Capital</b></p>	<p>Recommendations approved.</p>	<p>DoF (N Crawford)</p>

...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

*List published 18 October 2023*

*Decisions will (unless called in) become effective at 5.00pm on 25 October 2023*

RECOMMENDATIONS CONSIDERED	DECISIONS	ACTION
<p><b>Programme</b></p> <p>3. Approve the inclusion of Oathill Lodge - a Children's Residential Home - into the Capital Programme, releasing £2.528m of funding agreed by Council in February 2023 (paragraph 56).</p> <p>4. Approve the inclusion of Greenways, Wootton - a Children's Residential Home - into the Capital Programme, releasing funds of £2.065m agreed by Council in February 2023 (paragraph 58).</p> <p>5. Approve the inclusion of Thames Path Bank Repairs into the Capital Programme using £1.5m of earmarked reserves approved by Council in February 2023 (paragraph 60).</p> <p><b>Grant funding Bids</b></p> <p>6. Agree to proceed with a bid for Local Electric Vehicle Infrastructure Funding and to seek permission to enter procurement (paragraph 62).</p> <p>7. Agree to proceed with a bid for the Property Decarbonisation Programme funding</p>		



...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

<p><i>List published 18 October 2023</i></p> <p><i>Decisions will (unless called in) become effective at 5.00pm on 25 October 2023</i></p>		
RECOMMENDATIONS CONSIDERED	DECISIONS	ACTION
<b>(paragraph 64).</b>		
<p><b>11. Workforce Report and Staffing Data - Quarter 1 - April to July 2023</b></p> <p><i>Cabinet Member:</i> Community &amp; Corporate Services  <i>Forward Plan Ref:</i> 2023/132  <i>Contact:</i> Cherie Cuthbertson, Director of Workforce &amp; Organisational Development,  <a href="mailto:Cherie.cuthbertson@oxfordshire.gov.uk">Cherie.cuthbertson@oxfordshire.gov.uk</a></p> <p>Report by Director of Finance (<b>CA11</b>).</p> <p><b>The Cabinet is RECOMMENDED to note the report</b></p>	<p>Recommendations approved.</p>	<p>DoF (C Cuthbertson)</p>
<p><b>12. Treasury Management Quarter 1 Report (2023/24)</b></p> <p><i>Cabinet Member:</i> Finance  <i>Forward Plan Ref:</i> 2023/249  <i>Contact:</i> Tim Chapple, Treasury Manager,  <a href="mailto:tim.chapple@oxfordshire.gov.uk">tim.chapple@oxfordshire.gov.uk</a></p> <p>Report by Director of Finance (<b>CA12</b>).</p> <p><b>Cabinet is RECOMMENDED to note the council's treasury management activity the first quarter of 2023/24.</b></p>	<p>Recommendations approved.</p>	<p>DoF (T Chapple)</p>
<p><b>13. Budget &amp; Business Planning Report - 2024/25 - 2026/27</b></p> <p><i>Cabinet Member:</i> Finance  <i>Forward Plan Ref:</i> 2023/127  <i>Contact:</i> Kathy Wilcox, Head of Financial Strategy,  <a href="mailto:Kathy.Wilcox@oxfordshire.gov.uk">Kathy.Wilcox@oxfordshire.gov.uk</a></p> <p>Report by Director of Finance (<b>CA13</b>).</p>		

...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

<p><i>List published 18 October 2023</i></p> <p><i>Decisions will (unless called in) become effective at 5.00pm on 25 October 2023</i></p>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p><b>The Cabinet is RECOMMENDED to:</b></p> <p>a) Endorse the report and note the assumptions that will form the starting point for the 2024/25 budget as well as updates since the Medium Term Financial Strategy was agreed in February 2023 that need to be considered;</p> <p>b) Approve the budget and business planning process for 2024/25;</p> <p>c) Approve a three-year period for the medium-term financial strategy to 2026/27 and ten-year period for the capital programme to 2033/34 and;</p> <p>d) Note the requirement for the council to set a sustainable balanced budget which shows how income will equal spending plans.</p>	Recommendations approved.	DoF (K Wilcox)
<p><b>14. Future Highways Maintenance Contract Model</b></p> <p><i>Cabinet Member:</i> Transport Management  <i>Forward Plan Ref:</i> 2023/218  <i>Contact:</i> Phil Whitfield, Senior Project Manager, <a href="mailto:phil.whitfield@oxfordshire.gov.uk">phil.whitfield@oxfordshire.gov.uk</a></p> <p>Report by Corporate Director Environment &amp; Place (CA14).</p> <p><b>The Cabinet is RECOMMENDED to</b></p> <p>a) Endorse the approach and proposals surrounding the new highway maintenance contract as set out in this paper.</p> <p>b) Authorise Officers to prepare and commence the procurement of a new highway maintenance contract to start on 1<sup>st</sup> April 2025 (following a mobilisation period) for 8 years with options for two 3-year extensions (14-year potential contract length).</p>	Recommendations approved.	CDEP ( P Whitfield)

...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

<p><i>List published 18 October 2023</i></p> <p><i>Decisions will (unless called in) become effective at 5.00pm on 25 October 2023</i></p>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p><b>c) Authorise Officers to prepare for and commence the procurement for a new gritting fleet 'contract hire' arrangement in alignment with the commencement of the new highways maintenance contract which can be transferred to the new maintenance provider.</b></p> <p><b>d) Delegate the decision to the award the contracts, and any potential future contract extensions, to the Corporate Director of Environment and Place.</b></p>		
<p><b>15. Oxfordshire Safeguarding Adults Board Annual Report 2022-23 (TO FOLLOW)</b></p> <p><i>Cabinet Member: Adult Social Care</i>  <i>Forward Plan Ref: 2023/128</i>  <i>Contact: Steven Turner, Strategic Partnerships Manager,</i>  <a href="mailto:Steven.Turner@oxfordshire.gov.uk">Steven.Turner@oxfordshire.gov.uk</a></p> <p>Report by Corporate Director for Adult Social Care (<b>CA15</b>).</p> <p>To note the report and its conclusions.</p>	<p>Recommendations approved.</p>	<p>CDAS (S Turner)</p>
<p><b>16. Oxfordshire Safeguarding Children Board Annual Report 2022-23 (TO FOLLOW)</b></p> <p><i>Cabinet Member: Children, Education &amp; Young People's Services</i>  <i>Forward Plan Ref: 2023/129</i>  <i>Contact: Laura Gajdus, Business Manager (OSCB),</i>  <a href="mailto:laura.gajdus@oxfordshire.gov.uk">laura.gajdus@oxfordshire.gov.uk</a></p> <p>Report by Corporate Director for Children's Services (<b>CA16</b>).</p> <p>To note the report and its conclusions.</p>	<p>Recommendations approved.</p>	<p>CDCS (LGajdus)</p>

...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

<p><i>List published 18 October 2023</i></p> <p><i>Decisions will (unless called in) become effective at 5.00pm on 25 October 2023</i></p>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p><b>17. Delegated Powers Report for July to September 2023</b></p> <p><i>Cabinet Member:</i> Leader  <i>Forward Plan Ref:</i> 2023/130  <i>Contact:</i> Colm Ó Caomhánaigh,            Democratic Services Manager,  <a href="mailto:colm.ocaomhanaigh@oxfordshire.gov.uk">colm.ocaomhanaigh@oxfordshire.gov.uk</a></p> <p>Report by Director of Law &amp; Governance (CA17).</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	Noted.	
<p><b>18. Forward Plan and Future Business</b></p> <p><i>Cabinet Member:</i> All  <i>Contact Officer:</i> Chris Reynolds,            Committee Officer Tel: 07542 029441</p> <p>The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at <b>CA18</b>. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.</p> <p>The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the</p>	Noted.	

...Decisions...Decisions...

## CABINET - TUESDAY, 17 OCTOBER 2023

<i>List published 18 October 2023</i> <i>Decisions will (unless called in) become effective at 5.00pm on 25 October 2023</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>next Forward Plan update.</p> <p><b><i>The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.</i></b></p>		
<p><b>19. For information only: Cabinet Responses to Scrutiny Papers</b></p> <p>Children and Adults Workforce Retention and Key Worker Housing            Water resources            Consultation and Engagement Strategy            EDI Action Plan            LGA Peer Review</p>	Noted	
